

# Molina® Healthcare Medicaid Prior Authorization/Pre-Service Review Guide Effective: 01/01/2023

Refer to Molina's Provider website or Prior Authorization Look-up Tool/Matrix for specific codes that require authorization.

Only covered services are eligible for reimbursement.

Office visits to contracted/participating (par) providers & referrals to network specialists do not require prior authorization.

Emergency services do not require prior authorization.

- Behavioral Health: Mental Health, Alcohol and Chemical Dependency Services:
  - Inpatient, Residential Treatment, Partial hospitalization, Day Treatment, Intensive Outpatient above 16 units, Targeted Case Management;
  - Applied Behavioral Analysis (ABA)
  - Assertive Community Treatment (ACT)
  - Electroconvulsive Thérapy (ECT)
  - o MRSS Stabilization Service (more than 6 weeks)
  - Psychological Testing / Neuropsychological Testing
  - o SBIRT
  - Transcranial Magnetic Stimulation Therapy (TMS)
  - Alcohol or Drug Assessment
  - Peer Support (more than four hours on same day)
  - Psychiatric Diagnostic Evaluations Inpatient, residential treatment, partial hospitalization
- Cardiology<sup>1</sup>: For adults select services are administered by New Century Health (NCH).
- Cosmetic, Plastic and Reconstructive Procedures: No PA required with Breast Cancer Diagnoses.
- Durable Medical Equipment
- Elective Inpatient Admissions: Acute hospital, Skilled Nursing Facilities (SNF), Acute Inpatient Rehabilitation, Long Term Acute Care (LTAC) Facilities
- Experimental/Investigational Procedures
- Genetic Counseling and Testing (Except for prenatal diagnosis of congenital disorders of the unborn child through amniocentesis and genetic test screening of newborns or as otherwise mandated by state regulations).
- Healthcare Administered Drugs
- Home Healthcare Services (including homebased PT/OT/ST)

- Hyperbaric/Wound Therapy
- Imaging and Specialty Tests
- Inpatient Hospitalization (Except Emergency and Urgently Needed Services)
- Long Term Services and Supports (per State benefit). All LTSS services require PA regardless of code(s).
- Miscellaneous & Unlisted Codes: Molina requires standard codes when requesting authorization. Should an unlisted or miscellaneous code be requested, medical necessity documentation and rationale should be submitted with the prior authorization request.
- Non-Par Providers: With the exception of some facility based professional services, receipt of ALL services or items from a non-contracted provider in all places of service require approval.
  - Local Health Department (LHD) services;
  - Hospital Emergency services
  - Evaluation and Management services associated with inpatient, ER, and observation stays or facility stay (POS 21, 22, 23, 31, 32, 33, 51, 52, 61)
  - Radiologists, anesthesiologists, and pathologists' professional services when billed in POS 19, 21, 22, 23 or 24, 51, 52;
  - Other State mandated services.
- Nursing Home/Long Term Care
- Occupational, Physical & Speech Therapy
- Oncology<sup>1</sup>: For adults select services are administered by New Century Health (NCH).
- Outpatient Hospital/Ambulatory Surgery Center (ASC) Procedures<sup>1</sup>
- Pain Management Procedures
- Prosthetics/Orthotics
- Radiation Therapy and Radiosurgery<sup>1</sup>: For adults select services are administered by New Century Health (NCH).
- Transplants/Gene Therapy, including Solid Organ and Bone Marrow (Cornea transplant does not require authorization).
- **Transportation Services:** Non-emergent air transportation.

**STERILIZATION NOTE:** Federal guidelines require that at least 30 days have passed between the date of the individual's signature on the consent form and the date the sterilization was performed. The consent form must be submitted with the claim.

<sup>&</sup>lt;sup>1</sup> Services provided by New Century Health (NCH) - Cardiology Authorizations for Adults: Effective 1/1/21 applies to KY. Effective 10/1/21 applies to WA. Effective 2/1/22 applies to NV. Effective 4/1/22 applies to OH. Oncology Authorizations for Adults: Effective 10/1/22 applies to KY, NV. Effective 11/1/22 applies to WA.

### IMPORTANT INFORMATION FOR MOLINA HEALTHCARE MEDICAID PROVIDERS

## Information generally required to support authorization decision making includes:

- Current (up to 6 months), adequate patient history related to the requested services.
- Relevant physical examination that addresses the problem.
- Relevant lab or radiology results to support the request (including previous MRI, CT, Lab or X-ray report/results).
- Relevant specialty consultation notes.
- Any other information or data specific to the request.

The Urgent / Expedited service request designation should only be used if the treatment is required to prevent serious deterioration in the member's health or could jeopardize their ability to regain maximum function. Requests outside of this definition will be handled as routine / non-urgent.

- If a request for services is denied, the requesting provider and the member will receive a letter explaining the reason for the denial and additional information regarding the grievance and appeals process. Denials also are communicated to the provider by telephone, fax or electronic notification. Verbal, fax, or electronic denials are given within one business day of making the denial decision or sooner if required by the member's condition.
- Providers and members can request a copy of the criteria used to review requests for medical services.
- Molina Healthcare has a full-time Medical Director available to discuss medical necessity decisions with the requesting physician at (855) 322-4079.

### Important Molina Healthcare Medicaid Contact Information

### (Service hours 8am-5pm local M-F, unless otherwise specified)

# Prior Authorizations including Behavioral Health Authorizations:

Phone: (855) 322-4079 Fax: (866) 449-6843

## Dental (SKYGEN):

Phone: (888) 818-7932 (TTY: 711) Hours: 7 days a week, 8 a.m. to 8 p.m. ET

### New Century Health (NCH):

Cardiology and Oncology Authorizations for adults.

Phone: (888) 999-7713

Website: my.newcenturyhealth.com

### Progeny Health (NICU) Phone: (888) 832-2006

Fax: (866) 519-1259

#### **Provider Customer Service:**

Phone: (855) 322-4079 Fax: (888) 296-7851

### Transplant Authorizations (Kidney Only)

Phone: (855) 714-2415 Fax: (877) 813-1206

### Transplant Authorizations (All Others):

Phone: (855) 322-4079 Fax: (866) 449-6843

## Vision (March Vision Care):

Phone: (844) 756-2724 (TTY: 711) or

(877) 627-2456

# 24-Hour Behavioral Health Crisis

(7 days/week):

Phone: (888) 275-8750 (TTY: 711)

### Member Services, Benefits/Eligibility:

Phone: (800) 642-4168 (TTY: 711) Hours: Monday to Friday, 7 a.m. to 8 p.m.

## Pharmacy Authorizations:

Phone: (855) 322-4079 Fax: (800) 961-5160

## **Radiology Authorizations:**

Phone: (855) 714-2415 Fax: (877) 731-7218

### **Transportation:**

Phone: (866) 642-9279

Hours: Monday to Friday, 8 a.m. to 8 p.m. local time for ROUTINE reservations. Requests for ROUTINE reservations will not be accepted on national holidays. This does not apply to URGENT same day appointments, facility DISCHARGES, and RIDE ASSIST – these calls are 24 hours a day,

### 7 days a week, 365 days a year.

**24-Hour Nurse Advice Line (7 days/week)** Phone: (888) 275-8750 (TTY: 711)

Members who speak Spanish can press 1 at the IVR prompt. The nurse will arrange for an interpreter, as needed, for non-English/Spanish speaking members. No referral or prior authorization is needed.

## Providers may utilize Molina Healthcare's Website at:

provider.molinahealthcare.com/Provider/Login

Available features include:

- Authorization submission and status
- Member Eligibility
- Provider Directory

- Claims submission and status
- Download Frequently used forms
- Nurse Advice Line Report



# Molina® Healthcare, Inc. Prior Authorization Request Form

Member Information										
Line of Business:		∷ □ Medicaid	☐ Mar	ketplac	ce	□ Medicare	Date of Req	uest:		
State/Health Plan (i.e. CA):		):								
Member Name:		<b>:</b> :				DOB (MM/DD/YYYY):				
Member ID#:		<del>!</del> :					ne:			
	Service Type	☐ Urgent/Ex Required: ☐ Emergent	<ul><li>□ Urgent/Expedited - Clinical Reason for Urgency</li><li>Required:</li><li>□ Emergent Inpatient Admission</li></ul>							
Referral/Service type requested										
Request Type:   Initial Request   Extension / Renewal / Amendment   Previous Auth#:										
Inpatient Services: Outpatient Services:										
☐ Inpatient Hospital ☐ Inpatient Transplant ☐ Inpatient Hospice ☐ Long Term Acute Care (LTAC) ☐ Acute Inpatient Rehabilitation (AIR) ☐ Skilled Nursing Facility (SNF)		□ Chiropractic □ Dialysis □ DME □ Genetic Test □ Home Health □ Hospice □ Hyperbaric T □ Imaging/ Special Tests	☐ Office Procedures ☐ Infusion Therapy ☐ Laboratory Services ☐ LTSS Services ☐ Occupational Therapy ☐ Outpatient Surgical/Procedures ☐ Pain Management ☐ Palliative Care			☐ Pharmacy ☐ Physical Therapy ☐ Radiation Therapy ☐ Speech Therapy ☐ Transplant/ Gene Therapy ☐ Transportation ☐ Wound Care ☐ Other:				
Please send clinical notes and any supporting documentation										
	-10 Code for T			Description:						
Dates of Start		Procedure/ Service Codes	Diagno: Code	sis	Requested Service		е	Requested Units/Visits		



# Molina® Healthcare, Inc. Prior Authorization Request Form

Provider information								
Requesting Provider / Facility:								
Provider Name:			NPI#:			TIN#:		
Phone: Fax:			Email:					
Address:			City:			State:	Zip:	
PCP Name:		PCP Phone:						
Office Contact Name:				Office Contact Phone:				
Servicing Provider / Fo	cility:							
Provider/Facility Name	e (Requi	red):						
NPI#: TIN#:			Medicaid ID# (If Non-Par):				□ Non-Par □ COC	
Phone:	hone: Fax:			Email:				
Address: For Molina Use Only:			City:			State:	Zip:	

Obtaining authorization does not guarantee payment. The plan retains the right to review benefit limitations and exclusions, beneficiary eligibility on the date of the service, correct coding, billing practices and whether the service was provided in the most appropriate and cost-effective setting of care.



# Molina® Healthcare, Inc. BH Prior Authorization Request Form

Member Information								
Line of Business:	☐ Medicaid	☐ Marketpla	ce 🗆 M	edicare	Date of Request:			
State/Health Plan (i.e. CA):	):							
Member Name:			DOE	OB (MM/DD/YYYY):				
Member ID#:			Men	nber Pho	ne:			
Service Type:	<ul> <li>□ Non-Urgent/Routine/Elective</li> <li>□ Urgent/Expedited - Clinical Reason for Urgency</li> <li>Required:</li> <li>□ Emergent Inpatient Admission</li> </ul>							
Referral/Service type requested								
Request Type:   Initial Request   Extension / Renewal / Amendment   Pre					Previous Auth#:			
Inpatient Services:	Inpatient Services: Outpatient Services:							
☐ Inpatient Psychiatric ☐ Involuntary ☐ Voluntary ☐ Inpatient Detoxification ☐ Involuntary ☐ Voluntary Court Date, if applicable:	Residential Treatment Level 3.5 Level 3.1 Partial Hospitalization Program Number of days per week Intensive Outpatient Program Day Treatment Assertive Community Treatment Program Targeted Case Management			☐ Electroconvulsive Therapy ☐ Psychological/ Neuropsychological Testing ☐ Applied Behavioral Analysis ☐ Non-PAR Outpatient Services ☐ Transcranial Magnetic Stimulation Therapy (TMS) ☐ Other ————————————————————————————————————				
Please send clinical notes and any supporting documentation								
Primary ICD-10 Code for To		Descript	Description:					
	Procedure/ Service Codes	Diagnosis Code			Requested Units/Visits			



# Molina® Healthcare, Inc. BH Prior Authorization Request Form

Provider information								
Requesting Provider / Facility:								
Provider Name:			NPI#:			TIN#:		
Phone: Fax:			Email:					
Address:			City:			State:	Zip:	
PCP Name:		PCP Phone:						
Office Contact Name:				Office Contact Phone:				
Servicing Provider / Fo	cility:							
Provider/Facility Name	e (Requi	red):						
NPI#: TIN#:			Medicaid ID# (If Non-Par):				□ Non-Par □ COC	
Phone:	hone: Fax:			Email:				
Address: For Molina Use Only:			City:			State:	Zip:	

Obtaining authorization does not guarantee payment. The plan retains the right to review benefit limitations and exclusions, beneficiary eligibility on the date of the service, correct coding, billing practices and whether the service was provided in the most appropriate and cost-effective setting of care.